

Katelyn Schwiderski

kschwid@illinois.edu • 28 Brunton Court, Bloomington, IL 61704 • 309-825-8784

Education

University of Illinois College of Law

Juris Doctor Candidate, GPA: Forthcoming January 2021

Champaign, IL

May 2022

- Corporate and Business Law Association, Illinois Business Consultant, Women's Law Society

UIC John Marshall Law School

Juris Doctor Candidate, GPA: 3.60/4.00 | Class Rank: Top 25%

Chicago, IL

- Invited to join *UIC John Marshall Law Review*
- Dean's List, Spring 2020; Award for Highest Grade: Lawyering Skills, Fall 2019
- Corporate Law Association, Women's Law Caucus

Illinois Wesleyan University

B.A. in Political Science and Economics, *cum laude*, GPA: 3.54/4.00

Bloomington, IL

May 2018

- Multiple works published in academic journals

Legal Experience

Mueller, Reece & Hinch, LLC

Law Clerk

Bloomington, IL

March – August 2020

- Developed contracts in the areas of business law, corporate law, and real estate law, such as marketing, licensing, and leasing agreements
- Prepared a licensing agreement between an Illinois LLC and the British government to provide Russian language services in Turkmenistan and Uzbekistan
- Composed an agreement regarding a donative transfer of real estate to a not-for-profit organization for both recreational and the town's use

Robbins, Schwartz, Nicholas, Lifton & Taylor, Ltd.

Legal Assistant

Chicago, IL

September 2018 – August 2019

- Supported up to five attorneys and assisted in the preparation of all aspects of the litigation cycle including research, factual investigation, records review, and proofreading all outgoing documents
- Served as a liaison between attorneys, clients, opposing counsels, hearing officers, and insurance carriers
- Input attorney time into Juris Suite billing software; proofed billing sheets; reviewed and edited bills

Governor's Office of the State of Illinois

Michael Curry Intern

Springfield, IL

June – August 2018

- Assisted the General Counsel of the Illinois Department of Insurance with daily litigation issues, FOIA requests, and document drafting and review within the Legal Affairs Division
- Managed and performed legal research functions for details that establish evidence

Office of Senator Bill Brady

Legislative Intern

Bloomington, IL

May – August 2017

- Worked with constituents in solving problems with state agencies independently
- Drafted policy memos and constituent letters and assisted staffers with special projects, such as researching and examining the impact of prematurely closing nuclear power plants

Thomson & Weintraub, LLC

Office Assistant

Bloomington, IL

September 2015 – August 2016

- Gained a greater understanding of the professional skills and the legal terminology used in a law firm
- Provided essential administrative and clerical tasks, such as preparing client records and filing legal documents and handled other duties and special projects under the instruction of legal managers

Professional Interests

- McLean County Bar Association, Women's Bar Association of Illinois