

**McLean County Circuit Court  
Eleventh Judicial Circuit (IL)**

**NOTICE OF VACANCY**

Position: McLean County Public Defender  
Location: Bloomington, IL  
FY 2021 Salary: \$161,064.15  
Opening Date: January 19, 2021  
Closing Date: February 19, 2021 (all applications must be received by 4:30 p.m. on the closing date – items not received by the deadline will not be considered)  
Starting Date: On or after March 1, 2021

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**POSITION OVERVIEW:**

Under judicial and executive direction, plans, directs, and provides administrative oversight of the activities of Public Defender's Office for McLean County. Responsibilities also include preparing the annual office budget; hiring and evaluating professional staff; preparing grant applications and overseeing grant activities; and performing complex defense litigation cases. Work activities include serving on numerous county government committees, representing the office on the Criminal Justice Coordinating Council Executive Committee, and reporting monthly to the Judicial Oversight Committee of the County Board. Considerable professional and managerial independence, discretion, judgment, and latitude are applied in carrying out responsibilities of the position. Inherent in the work is the requirement of considerable tact and coordination with the court, other justice system departments, law enforcement agencies, other governmental agencies, private organizations, and the public. Work is reviewed by the Chief Circuit Judge for results in achieving departmental goals and objectives, and conformance to professional legal principles and practices, and the laws of the State of Illinois. Budgeting and financial auditing are reviewed by the appropriate subcommittee of the McLean County Board.

**SUPERVISORY RESPONSIBILITIES**

This is a supervisory/management job classification, providing oversight and direction to professional legal and office support staff [fourteen (14) full-time attorneys; seven (7) support staff; and six (6) contract attorneys].

**MINIMUM EDUCATION AND EXPERIENCE**

Graduation from an accredited law school; and substantial experience in preparing and trying cases before the courts, including experience as a lead or supervisory attorney; or any equivalent combination of education and experience that would provide the above noted knowledge, skills and abilities.

## **CERTIFICATES, LICENSES, REGISTRATIONS**

Licensed to practice law in the State of Illinois.

### **TO APPLY:**

Candidates must submit a letter of interest, professional resume with complete work history, and names and contact information of several professional references to:

William J. Scanlon  
Trial Court Administrator  
McLean County Law & Justice Center RM 507  
104 W. Front Street  
Bloomington, IL 61701

Facsimile, email or other electronic transmission methods will not be accepted.

Deadline for application is: **Friday, February 19, 2021 at 4:30 p.m.**

This position is appointed by a majority vote of all Circuit Judges of the Eleventh Judicial Circuit as provided under 55 ILCS 5/3-4004.