

Paralegal/Legal Assistant: Paralegal/ Legal Assistant wanted for family law firm. Positive attitude and ability to work in a fast-paced, high-stress environment with lots of client contact & case management responsibilities essential. Necessary skills include math; legal research; processing of discovery, pleadings, and correspondence; and a high degree of competency working with computers. Salary based upon level of experience. Great benefits package. Send resume and references to Heather at Ronda Glenn Law Offices, 221 East Front Street, Bloomington, IL 61701. No phone calls, please.